



**AURUM MANUFACTURING INC.  
MAINTENANCE GUIDE**

The maintenance of your fan coil system is essential to its optimal operation. Regular maintenance should be performed by yourself and occasional maintenance should be performed by a professional. A homeowner’s responsibility for maintenance is the replacement of the access panel filter. The replacement of the filter is highly suggested to be changed every 2-3 months depending on its appearance. A filter should be replaced once it begins turning grey. *Below is a chart of filter sizes for your specific Aurum fan coil retrofit.*

To perform a filter change, simply lift the hinged white door on the return air access panel and find the filter against the vented area. Pull the filter out and place a new filter in the same position (be cautious to secure the new filter into the filter slot). Changing the filter DOES NOT require you to open the fan coil at any time. Before performing maintenance, visit our website’s *Maintenance Video* ([have link](#)) for full detail and instructions.

**Warning:** Your retrofit encloses components that require electrical and water lines, therefore caution is needed for maintaining your fan coil system.

 <b>FILTER SIZE GUIDE</b> <b>Aurum Manufacturing</b>			
Aurum Model	Length	Width	Thickness
DTR350Z BTR350Z	20"-25"	14"	0.5"-1"
DTR450Z BTR450Z	20"-25"	14"	0.5"-1"
DTR600Z BTR600Z	20"-25"	14"	0.5"-1"
DTR800Z BTR800Z	20"-25"	14"	0.5"-1"
DTR600ZW-16 BTR600ZW-16	20"-25"	16"	0.5"-1"
DTR800ZW-16 BTR800ZW-16	20"-25"	16"	0.5"-1"
DTR600ZW-18 BTR600ZW-18	20"-25"	18"	0.5"-1"
DTR800ZW-18 BTR800ZW-18	20"-25"	18"	0.5"-1"
DTR1000ZW-18 BTR1000ZW-18	20-25"	18"	0.5"-1"
CFC800Z	22"+	16"	0.5"-1"
CFC1000Z	22"+	16"	0.5"-1"
CFC1200Z	22"+	16"	0.5"-1"

## Professional Maintenance



Aurum highly recommends professional maintenance to be completed bi-annually. This maintenance should at the very least include the vacuuming of the entire fan coil cabinet, testing of the drain pan and drain hose, and testing of all electrical components. For this service, visit our websites *Certified Installer List* (use hyperlink) to contact contractors who perform professional maintenance.

\*\*It is also important to remember your fan coil is installed with a high efficient motor which is sealed and requires no oiling.